



## **2017 – 2018 Event Host Guidelines - Target**

ABAM and its affiliated Clubs may host target archery events periodically through the year. Clubs are free to organize, and host Club events as they require. However to be eligible to receive a hosting grant the event must be registered with the ABAM.

Clubs are required to have a certified provincial judge present and cover all associated costs for all ABAM/Archery Canada sanctioned events

### **ABAM provides services to:**

- Schedule events
- Register events as ABAM registered, Archery Canada and/or World Archery registered; including early registration fees. (note: Any additional late fees for shoots registered beyond Archery Canada's "Early Registration Deadline" will be the responsibility of the club)
- Coordinate and assigning judges
- Providing some supplies, such as scorecards as available
- Submit results to Archery Canada and publish results on the ABAM website
- Providing some tournament equipment, such as target butts and stands, timers and displays as available
- Supply Provincial Judge at a ratio of 1 judge to 15 Archers.

### **Registration**

Requests for registration will be accepted starting on December 15 at 12:01 am BY EMAIL ONLY and are to be sent to [info@abam.ca](mailto:info@abam.ca). Dates will be given out on a first come first serve basis.

Requests for registration must be received at least 2 weeks before the planned event date.

Requests for registration must include:

- Proposed dates, times and location
- Type of Round(s) – 18m, 25m, NFAA, match play, 720, other
- Level or registration sought – ABAM, Archery Canada and/or World Archery
- Name and contact information of contact person
- Name and contact information of Site Director - responsible for coordination, field crew and results submission if different then above

- Participation registration requirements – fees, pre-registration deadline, contact
- Limitations on participation if any – categories, number of participants, other
- Supplies and equipment requests

Sanctioned events must be open to all ABAM, Archery Canada and World Archery members unless there are specific other requirements (such as Provincial Championship).

In the event that 2 clubs choose the same weekend, if both clubs agree they may share the weekend, but not the same day. If the clubs cannot agree the club whom first submitted their request, as determined by date and time email application was received, will be awarded the date.

In the case that a Club event has to be rescheduled, due to events beyond the clubs control, late spring thaw, natural disaster, etc., and by request of the affected club, the Board, on its discretion, may award another unrequested date, or if no unrequested dates are available the Board may allow the event to take place on the same weekend as another event, but not the same day.

No other event will be sanctioned on the same weekend as a Provincial Championship event or National Championship event held within the province of Manitoba.

### **Officiating**

All ABAM Sanctioned events must follow Archery Canada rules.

All sanctioned events must be officiated by a certified Judge. ABAM sanctioned events may be officiated by a Local Judge. AC and WA events must be officiated by a current Provincial, National or International Judge. ABAM will appoint Judges for AC and WA registered events. Clubs may identify Local Judges available for ABAM sanctioned events.

### **Funding**

- The hosting club is responsible for all costs associated with the event.
- Clubs may hold any number of sanctioned events per calendar year, but may only apply for two (2) hosting grants per season (example 1 indoor & 1 outdoor).
- The hosting grant is to cover expenses associated with the event.
- Application for funding may be submitted before or after a hosted event through the Bingo Funding Grant Application Program
- Submit Scores and Post Event Report Form to ABAM Office within 30 days of event

### **Event Athlete Fees**

It is recommended that minimum athlete registration fees for a sanctioned event are:

- \$25.00 for Senior, and Master age class
- \$20.00 for Junior, and Cadet age class
- \$15.00 for Cub and Pre-cub age class
- \$10.00 for Peewee age class

*A \$5.00 discount of event fees, at any ABAM sanctioned event, must be offered to all participants who are current members of the ABAM in good standing.*

### **Family Rates (New\*)**

#### Large Family Rate

\$50 – Up to 5 members of a family may participate. This rate is at an ABAM discounted fee. If any participants are not ABAM members there will be an additional \$5 fee per nonmember. The family rate allows for a maximum of 2 senior or master shooters per group.

#### Small Family Rate

\$30 - Up to 3 members of a family may participate. This rate is at an ABAM discounted fee. If any participants are not ABAM members there will be an additional \$5 fee per nonmember. The family rate allows for a maximum of 1 senior or master shooters per group.'

Note: All non-members scores will not be submitted to Archery Canada.

### **Results**

All results must be submitted ABAM who will ensure to Archery Canada and World Archery as required. Clubs are responsible for submitting results in the appropriate electronic format and for retention of a copy of each scorecard.

Athletes are responsible for submitting requests for record score recognition. ABAM will assist as needed with such submissions.

\*Amended Guidelines Approved by ABAM Board of Directors December 10, 2016