



EXECUTIVE MEETING MINUTES
Wednesday November 23, 2016
Sport for Life Center
5:30 PM

Attendance: Walter Potrebka, Vickie Oneschuk, Robert Tataryn, Joanna Lachance, Roger Garrod, Aaron Bull (Teleconference), Ryan Van Berkel (Staff)

AGENDA

1) Call to Order – 5:33 PM

2) Acceptance of the Agenda

Motion: Vickie Oneschuk
Seconded: Joanna Lachance
Carried

3) Approval of the Minutes from the October 26, 2016 meeting

Motion: Robert Tataryn
Seconded: Vickie Oneschuk
Carried

4) Status of Action Items

- a) **SAB Range Fees for Non Member Provincial Team Archers – Ongoing**
- b) **Awards Nominations – Complete**
- c) **MB/SASK Training Camp – Ongoing, currently under the Athlete Development Committee Portfolio**
- d) **Fall Board Meeting Venue – Complete**
- e) **Reston Archery Venue – MB Games – Ongoing**
- f) **ABAM Small Trailer Sale - ABAM will investigate sale through Associated Auto Auction in Early 2017.**

5) Items for discussion but not necessarily a decision at this time

- a) **Update from Athlete Development Committee – Staff and VP Athlete Development present an update from the most recent Athlete Development Committee Meeting. The main item is the creation of a Coach and Manager Job Descriptions. The executive committee offers some feedback on the initial draft of the job descriptions. The committee will offer a final draft to the executive in January 2017 for review and approval.**

- b) ADP Session 1 Survey Evaluation** – *Staff presents the executive with the initial responses of the new ADP customer satisfaction survey. The survey will stay open until the end of December. After the closing date, staff will meet with ADP coaches and staff to review the results.*
- c) 3D Committee Update – Survey Evaluation** – *Staff and VP Events present the 3D Committee’s survey to membership. After discussion and review by the 3D Committee, its recommendations are focused toward promotion & education of the sport. The committee feels this can be accomplished though creating partnerships, educational videos and increased marketing of events.*
- d) 2017/2018 Budget Review** – *The executive is presented with a first draft of the 2017/2018 Budget for submission to the Sport Manitoba Integrated Funding Framework applications. The final draft will be presented to the executive in December for approval.*
- e) ADP Budget Review 2016 2017** – *The executive is presented with 2016/2017 ADP Program budget. Coach funding levels, expectations and promotion of ABAM programs are discussed.*

5) Items requiring a decision

- a) IFF Review Meeting Date** – *The meeting will be on January 25 at 4:30 PM.*

6) Reports – *As Submitted*

7) Next Meeting – *Wednesday December 14, 2016*

8) Adjournment – *7:41 PM*